

Privacy Policy

Preamble

At RDI CORDIER, safeguarding your privacy is central to us. Our confidentiality policy, detailed below, concerns the management of personal data that you entrust to us via our website, our online services, or as part of any other service that we offer you.

We treat your personal information with meticulous care, in accordance with applicable laws. This data is processed only for the purposes specified in this document. The retention of your data does not exceed the period required for our services or that dictated by legislation. With the support of our hosting partners, we strive to secure our databases against unauthorized access, loss, misuse or alteration.

Our policy is aligned with the European Data Protection Regulation (GDPR). Even though GDPR is specific to the EU, it is essential for us. Swiss data protection regulations are largely inspired by the European legal framework, and companies outside the EU or EEA must, in certain situations, adhere to the GDPR.

Identity of the data controller

As part of its service provision activity, RDI CORDIER is the controller of the personal data it collects.

If necessary, the data protection officer (DPO) of the Cleeen service can be contacted at the following email address: rgpd@cleeen.app

Purpose of the Privacy Policy

This confidentiality policy aims to inform individuals whose personal data is processed by RDI CORDIER on the terms of this processing. It also details the rights that these people have in relation to these treatments.

Persons concerned by the processing of personal data

This Privacy Policy covers all personal data and encompasses all processing, whether manual or digital, to which it may be exposed.

RDI CORDIER manages the personal information of individuals who:

- Browse one of the websites owned by RDI CORDIER, including www.cleeen.app.
- Contact RDI CORDIER to find out about its offers, whether by e-mail, via the website or by telephone.
- Receive communications from RDI CORDIER or a Cleeen partner with a view to subscribing to its services.
- Register on the website www.cleeen.app to benefit from Cleeen's services.

Application of the principles of the Regulation

All processing of personal data carried out by RDI CORDIER scrupulously aligns with the fundamental principles of personal data protection, as set out in the regulations in force.

Personal data is collected by RDI CORDIER for clearly defined and specified objectives (the purposes). These purposes are explicitly communicated to the individuals concerned during the collection. It is essential to note that this data will never be used for purposes other than those explicitly indicated when first collected.

In addition, each action of processing personal data is based on a specific legal justification.

As part of its processing, RDI CORDIER is firmly committed to respecting the principle of data minimization, processing only the essential, in perfect compliance with the regulations in place.

Where you explicitly grant us your consent to process your personal data for specific purposes (for example, for subscribing to our newsletters or for other requests via forms on our website), the lawfulness of this processing relies strictly on this consent, unless there is another legal basis or another legitimate reason.

Any consent granted may be legally withdrawn at any time. However, the withdrawal of this consent does not influence the legitimacy of the processing carried out before this revocation.

Cookies, tracking and other technologies when using our website

In accordance with current regulations, our websites use “cookies” and similar technologies to recognize your browser or device. Legally speaking, a cookie is a small file transmitted to your computer or stored automatically by the browser you use when visiting our site.

Essential cookies, required for optimal navigation of the site, are set up. They are temporarily active during your online session (referred to as “session cookies”) and are deleted once you leave the site. Note, however, that the choice you make concerning these cookies in the dedicated banner has legal value: in the event of refusal of non-essential cookies, this decision is taken into account for the current session, while consent is stored for a period of a month.

Analytical cookies, for their part, are subject to your explicit consent, in accordance with the legislation. They offer us, thanks to anonymized data, an overview of the use you make of our site, thus allowing us to continuously improve it. These cookies have a defined lifespan, for example one year (called “persistent cookies”). During subsequent visits, these cookies ensure your recognition on the site without revealing your identity. You have the right, by law, to accept or refuse analytical cookies via the dedicated banner on the home page. Furthermore, you have the freedom to correct your choices by referring to the settings located at the bottom of our site.

Transmission of data to third parties

Within a strictly legal framework, we ensure that your personal data is neither assigned, sold nor transferred to third parties, unless the law, the implementation of a contract or your explicit consent requires it (such as for ensure the security of our forms on the website). RDI CORDIER may be forced, by statutory obligations or by virtue of judicial or administrative decisions, to disclose certain data to third parties.

The entities benefiting from this information are mainly located in Switzerland, but some may be based internationally. When we relay information to a country whose legislation does not ensure adequate protection of personal data, we adopt contractual measures to guarantee a level of protection in accordance with standards. In exceptional cases and strictly regulated by law, we may have to transfer data, in particular when this is based on: explicit consent, contractual obligation, assertion, application or protection of legal rights, public interests adults, the publication of personal data or the primacy of guaranteeing the integrity of the people involved.

Rights of the data subject

Within the framework of the data protection law applicable to you and to the extent that its provisions provide for it (as in the case of the GDPR), you have a right to information, rights to rectification, to erasure, restriction of processing of your data, as well as opposition to our processing of your data and handing over of some of your data for transmission to another entity (data portability) . Please note, however, that we reserve the right to apply restrictions provided for by law, for example where we are obliged to store and process certain data or have an overriding interest in it (to the extent that we can rely on this).) or need it to exercise our rights. If fees are applicable, we will notify you in advance. Please note that exercising these rights may conflict with contractual agreements and result in consequences such as early termination of a contract or the application of fees. In this case, we will notify you in advance unless this is stipulated by contract or provided for by law.

The exercise of such rights requires in principle that you clearly prove your identity (e.g. by means of a copy of your identity card if your identity is unclear or cannot be verified otherwise). To assert your rights, you can contact us at the following address:

RDI CORDIER
Verdonnet Road 5
1010 Lausanne, Switzerland

Any data subject also has the right to assert their claims in court or to lodge a complaint with the competent data protection authority. The competent authority for data protection in Switzerland is the Federal Data Protection and Transparency Commissioner (<http://www.edoeb.admin.ch>).

Changes

We are free to make changes to this privacy statement at our discretion and without prior notice. The current version is always the one accessible on our website. If the changes are substantial, we undertake to notify you by email or any other suitable communication channel of the updates made to this statement.

Third-party cookies and tracking technologies

Solution	Category	Supplier
Google Analytics	Website analysis	Google Inc.
Session cookie	Securing forms and remembering the user's language – Managed by laravel	Taylor Otwell

Lausanne, September 10, 2023